

Effective June 2, 2021, in accordance with state and federal health and government official guidelines, Fairfield County Municipal Court will resume standard, pre-pandemic operating procedures.

### **Municipal Court Proceedings:**

- Admission to the Municipal Court building beyond the security checkpoint will be open to the public. All those entering the building will still be subject to temperature checks. SOCIAL DISTANCING AND USE OF ON-SITE HAND SANITIZING STATIONS IS ENCOURAGED.
- Two security officers will remain on duty at the front door to maintain safety and health protocols
- The Court will continue to hear Tuesday and Thursday morning cite-in arraignments.
- Daily jail arraignments will continue to be conducted via video.
- Settlement conferences and pre-trials will **all** return to in-person and both the attorney and client will be required to be present.
- Eviction hearings will be held on Tuesdays and will be scheduled at 1:15 p.m. and 2:30 p.m. time blocks.

### **Municipal Court Clerk's Office:**

- The Clerk's Office will reopen to the public for the purpose of conducting in-person business. This includes receipts of payments and filings.
- Law offices will be permitted entrance to the Clerk's lobby to deliver filings and for collection of items in their respective mailboxes.

### **Municipal Court Probation:**

- The Probation Department will be at full staff on a regular schedule
- Weekly specialty docket (Special Abilities Court, Drug/Recovery Court, Mental Health Court & Veterans' Treatment Court) status hearings will be held in person when the number of participants allows for proper social distancing.
- Court ordered drug testing frequency will be maintained.
- Probation Officer contact and meetings with probationers will be maintained as directed by the Probation Department. Failure to comply with scheduled meeting times or electronic check-in will result in sanctions for defendants.

**Law Director/City Prosecutor**

- Effective June 2, 2021, the Law Director/City Prosecutor's Office will resume pre-pandemic operating procedures.
- All criminal case hearings and trials will follow the rules and guidelines established by the Court.

As has been the case since March, 2020, as additional and/or changing information is released, these policies and procedures are subject to change.